

Recognition of Prior Learning for Common Units

Applying for a Professional Assessment (PA) or Credit Transfer (CT) grade

- 1/ View [unit descriptions](#).
- 2/ View grounds for [recognition of prior learning](#).
- 3/ Decide which rule applies to you.
- 4/ Assemble your evidence which, depending on the rule you are applying under, may include all or some of the following:
 - Copy of academic transcript/s,
 - Curriculum Vitae,
 - Copies of certificates, diploma's,
 - Copies of relevant writing samples,
 - Covering letter connection between your work experience and the common unit/s you are seeking exemption from, and
 - Verification letter from employer
- 5/ Print off [Application for Exemption Form](#) and fill out (don't forget signature on p. 2)
- 6/ Attach supporting documentation to exemption form and send/deliver to:

Uni Info Shop
Charles Darwin University
Darwin NT 0909
Australia

Queries?

Contact Nicola Rolls (08)89466142/ nicola.rolls@cdu.edu.au